

2012 CLIC Schedule For the 2013 - 2017 Capital Budget Process

Working Group	Subject	Agenda/Topic(s) of Discussion	Date / Time	Location
CLIC Main Body & Staff	1st CLIC Mtg	Welcome new members, if any. Discuss revised CLIC By-laws, Procedures, Process for 2013 - 2017 Capital Program Discuss 2012 CLIC Capital Guidelines and Ratings Process Preliminary Presentations: Public Works update on Transportation Infrastructure Study - Heidi Hamilton Water Master Plan Briefing - Bernie Bullert Revisions in Facility Plans - East Yard/Hiwatha/Fire Station 11 - Greg Goeke	Tuesday March 27th Noon to 1:30 p.m. 12:30 p.m. 1:00 p.m. 1:15 p.m.	317 Council Chambers
Capital Budget Preparers	Capital Requests Due	Capital Budget System closed for data entry at 4:00 pm.	Monday April 2nd-4:00 pm	325M
CLIC Main Body & Staff	2nd CLIC Mtg	CLIC members receive CD with 2013 - 2017 capital proposals & Presentation Schedule Mayor or City Council members provide input on priorities Select secretary for compiling written comments and strategy for writing comments Homework Assignment - Read proposals prior to presentations	Tuesday April 10th Noon to 1:30 p.m.	317 Council Chambers
CLIC Main Body & Staff	3rd CLIC Mtg	First All Day Presentation Session	Tuesday April 17th 8:15 a.m. - 5:00 p.m.	EOTF 25 37th Ave NE Fridley, MN
CLIC Main Body & Staff	4th CLIC Mtg	Second Day Presentation Session	Saturday April 28th 8:15 a.m. - 5:00 p.m.	EOTF 25 37th Ave NE Fridley, MN
All CLIC Members	Submit Ratings	Ratings submitted to Executive Secretary (Early submissions appreciated)	Friday May 11th - Noon	E-mail - Spreadsheet
CLIC Main Body & Staff CLIC Task Force Members & Staff CLIC Task Force Chairs ----->	5th CLIC Mtg Ratings Done	Final Summarized Ratings provided to CLIC members & discussed Task Forces work on individual and group comments 1st draft of comments due to Executive Secretary by Friday May 25th	Tuesday May 15th Noon to 1:30 p.m.	333 City Hall - HD 212 City Hall - T
CLIC Task Force Members CLIC Task Force Staff	6th CLIC Mtg	Task Forces work on individual and group comments	Tuesday May 22nd Noon to 1:30 p.m.	333 City Hall - HD 212 City Hall - T
CLIC Executive Committee & Executive Secretary (Optional for other CLIC members)	Joint Public Hearing	CLIC & Planning Commission - Joint Public Hearing on 2013 - 2017 Capital Plan	Thursday May 24th 5:05 p.m. -	319 City Hall
CLIC Task Force Chairs	Draft Comments	1st Draft of Comments submitted to Executive Secretary	Friday May 25th - Noon	E-mail - Word Document

2012 CLIC Schedule For the 2013 - 2017 Capital Budget Process

Working Group	Subject	Agenda/Topic(s) of Discussion	Date / Time	Location
CLIC Main Body & Staff CLIC Task Force Chairs ----->	7th CLIC Mtg	Main body reviews draft comments together 2nd draft of comments due to Executive Secretary by Friday June 1st	Tuesday May 29th Noon - 1:30 p.m.	319 City Hall
CLIC Main Body & Staff	8th CLIC Mtg	Main body reviews and approves all comments - including any final changes Receive preliminary NDB programming prioritized by ratings for review/homework	Tuesday June 5th Noon - 1:30 p.m.	319 City Hall
CLIC Task Force Chairs	Submit Comments	Final Comments provided to Executive Secretary	Friday June 8th - Noon	E-mail
CLIC Main Body & Staff	9th CLIC Mtg Comments Done	Final Comments provided to CLIC members & discussed & approved Work on CLIC NDB Recommendation - review funding plan prioritized by Ratings Handout Sewer & Water & Parking details to be discussed on June 19th and June 26th	Tuesday June 12th Noon - 2:00 p.m.	333 City Hall
CLIC Main Body & Executive Secretary	10th CLIC Mtg	Finalize CLIC Recommendation for NDB Review Sewer & Water Pro Forma & discuss recommendations for CLIC Report	Tuesday June 19th Noon - 2:00 p.m.	319 City Hall
CLIC Main Body & Executive Secretary	11th CLIC Mtg	Finalize CLIC Recommendation for Sewer & Water & Parking Finalize any other details for the CLIC Report	Tuesday June 26th Noon - 2:00 p.m.	319 City Hall
Executive Secretary		CLIC Report Completed & Distributed	Friday July 13th	
CLIC Executive Committee & Executive Secretary	CLIC Executives - Pre-Meeting	Discuss presentation strategy - review draft CLIC Report sections to be used in discussion with Mayor	Friday July 20th - tentative 9:00 - 10:00 a.m.	325M - St. Anthony Rm
CLIC Executive Committee & Executive Secretary	Meeting with R.T. Rybak	Executive Committee presents 2013 - 2017 CLIC Recommendation to Mayor	10:00 - 11:30 a.m.	331 City Hall
Executive Secretary	Council Overview on Capital & Debt	Capital & Debt Overview presentation to W&M Committee with full City Council present	October 2012 Date/Time to be determined	Council Chambers